

### From the President

One of the goals of our strategic plan through 2017 and beyond is to reinforce that Drexel is "one university," more than the sum of our unique but complementary parts. That concept extends to the visual identity of our communications.

I am pleased to present Drexel's new Graphic Identity Program, a modern system facilitating a strong, consistent look across the full range of media and materials. The program was developed collaboratively by branding experts and a team of Drexel communicators.

The new look has evolved from our previous graphic identity system, and includes a redesigned University logo and icon as well as updated typefaces for use in print and web publications. The changes mirror Drexel's continued transformation and ascent among the ranks of comprehensive research universities. As we cement our place among the nation's leading institutions, we must strengthen and align our graphic identity to reflect our exceptional students, faculty and programs.

I expect the guidelines presented in the new program to inform design and production of all Drexel materials. The University's story can best be told with these new tools, which reinforce our community's ambition, optimism and creativity.

I look forward to writing that story together.

Sincerely,

John Fry *President* 

Drexel University

# Introduction to the Drexel University Graphic Identity Program

A memorable and effective identity takes years to build, but it can quickly erode through a failure to protect and accurately implement the elements that define it.

This document will provide you with the basic guidelines for Drexel University's Graphic Identity Program, including how to use the new primary logotypes (vertical shown below). The elements outlined in this guide highlight the key graphic tools available to represent and express Drexel's unified image to the world. Used with care and imagination, these new tools will ensure that the university's image will retain its impact and consistency for years to come.

The key to this graphic identity program is the system of wordmark and contrasting color. In order to maintain consistency throughout the system, the new graphic identity program prohibits the use of any additional iconography, marks or artwork outside of the approved university dragon icon.

To learn more, go to drexel.edu/identity.



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# Drexel University and Athletics Marks Merchandise and Promotional Items

Use of the Drexel trademarks must be consistent with the university's graphic identity standards. Consistent use is important for the legal protection of the marks and to promote a consistent brand message.

The Department of Athletics, Office of External Relations, serves as the clearinghouse for use of Drexel marks in the creation of consumer products, including promotional items.

The Office of General Counsel serves as the contact point for trademark registration requests and inquiries.

### **General Guidelines**

Only authorized licensed vendors may produce consumer products, including promotional items (giveaway items) that include university trademarks or wordmarks.

### **Academic and Administrative Units**

The university graphic identity standards must be followed as it relates to colleges, schools, institutes, centers, departments, offices, or other university organizations.

### **Student Organizations & Club Sports**

Student organizations formally recognized by the Office of Student Life can use select Drexel marks and athletic marks in conjunction with the organization name and design of promotional products.

Club sports teams recognized by Drexel Athletics are authorized to use select Drexel Athletics marks in conjunction with team names, uniform designs and the creation of promotional products.

### **Restrictions**

- The Office of University Communications must approve use of Drexel marks.
- Use of Drexel and Athletic marks for merchandise and promotional items must be approved by the Department of Athletics, Office of External Relations.
- Product restrictions: University marks are prohibited for use on tobacco products, alcoholic beverages, sexually explicit graphics or descriptions and unless authorized by Department of Athletics, Office of External Relations, in conjunction with other third-party trademarks.

To request the use of trademarks for merchandise and promotional items, contact the Department of Athletics, Office of External Relations, **drexeldragons.com**.

# Drexel University Graphic Identity Program **Elements Overview**

The Drexel University Graphic Identity Program has been designed to convey the unique qualities of Drexel University and is composed of a system of coordinated graphic elements, including:

University Seal The Dragon Icon The Wordmark Vertical Logotype Horizontal Logotype Banner Logotype Informal Logotype

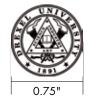
When consistently applied with the university's full name, the elements of the graphic identity work together to create a coherent Drexel University image. Along with the use of official university colors and typefaces in all university print, digital and product applications, these graphic elements create awareness, recognition and loyalty in the Drexel brand.

## Drexel University Graphic Identity Program University Seal

The university seal is the imprimatur of Drexel University. It is used in the most formal applications and expressions of the university's identity and is reserved as a formal insignia for documents of institutional and legal importance; for example, diplomas, transcripts, certificates, commencement programs, and flags. Usage of the seal is prohibited without express permission from the Office of University Communications. Do not alter or attempt to recreate these elements in any way. Always use approved artwork.



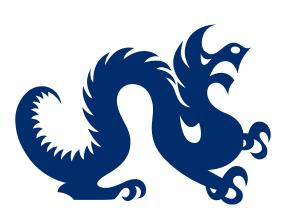
No maximum usage restriction.



Minimum usage is 0.75 inch wide.

# Drexel University Graphic Identity Program **Dragon Icon**

The dragon icon is the imprimatur of Drexel University. It should be used in most applications and expressions of the identity, as a stand-alone graphic element or in conjunction with the wordmarks. The dragon icon should never be cropped horizontally, and careful consideration should be taken when cropping vertically as a stand-alone graphic. Do not alter or attempt to recreate these elements in any way. Always use approved artwork.



No maximum usage restriction.



Minimum usage is 0.5 inch wide.

The university wordmark is a primary identifier of Drexel University. It should be used in most applications and expressions of the identity, as a stand-alone graphic element or in conjunction with the dragon icon. Do not alter or attempt to recreate these elements in any way. Always use approved artwork.

Formal



No maximum usage restriction.



Minimum usage is 0.75 inch wide.

Informal



No maximum usage restriction.



Minimum usage is 0.75 inch wide.

# Drexel University Graphic Identity Program Vertical Logotype

The vertical logotype consists of the university dragon icon and formal wordmark in a centered configuration. Combined in this specific manner, these elements create a distinct logotype for Drexel University. The vertical logotype should be used more frequently than the informal logotypes (see page 8) In addition to the vertical logotype, horizontal and banner versions have been provided for more flexibility in use. Do not alter or attempt to recreate these elements in any way. Always use approved artwork.





Minimum usage is 0.625 inch wide.



The minimum required space around any vertical logotype should be one quarter the logotype's height on all sides.

The horizontal logotype should be used in applications where space restricts the use of the vertical logotype. The horizontal logotype should be used more frequently than the informal logotypes (see page 8). Do not alter or attempt to recreate these elements in any way. Always use approved artwork.

The banner logotype should be used in applications where space restricts the use of the vertical and horizontal logotype. This logotype is intended for extremely horizontal situations, including banners, web applications, etc. Do not alter or attempt to recreate these elements in any way. Always use approved artwork.



1.5"

Minimum usage is 1.5 inches wide.



Minimum usage is 1 inch wide.



Drexel University

1.5"

Minimum usage is 1.5 inches wide.



| Drexel University | |

The minimum required space around any banner logotype should be one half the logotype's height on all sides.

# Drexel University Graphic Identity Program Informal Logotypes

The informal logotypes combine the dragon icon and informal wordmark (without the word University) in vertical and horizontal configurations. This combination is the most informal expression of the Drexel University brand and should be used in unofficial applications that don't require the full name, such as social media logo fields, apparel, hats, etc. Do not alter or attempt to recreate these elements in any way. Always use approved artwork.

Vertical





Minimum usage is 0.625 inch wide.

Horizontal





Minimum usage is 1 inch wide.

# Drexel University Graphic Identity Program LIVE IT Wordmark

The LIVE IT wordmark is the only tagline that is permitted for use with the primary Drexel University signature. Horizontal as well as vertical lockups have been created to allow flexibility. No other tagline has been approved.



LIVE IT wordmark and Drexel signature aligned horizontally



LIVE IT wordmark and informal Drexel signature aligned horizontally



LIVE IT wordmark and informal Drexel signature aligned vertically



LIVE IT wordmark and Drexel signature aligned vertically

## Drexel University Graphic Identity Program Incorrect Usage

The dragon icon and logotypes should not be altered in any way, including extending, condensing, outlining; adding borders, special effects or drop shadows; or attaching other words or graphics. The examples on these pages present incorrect usage and alterations of the dragon icon and logotypes.



Don't vertically scale the logotype.



Don't reproduce the logotype in unapproved color combinations.



Don't add any outlines, strokes, or dropshadows to the logotype.



Don't place the icon underneath the wordmark.



Don't horizontally scale the logotype.



Don't reproduce the logotype in an unapproved color.



Don't align the logotype in flush-left configuration.



Don't flip the icon.



Don't outline the logotype.



Don't create additional art for use around the logotype.



Don't align the logotype in flush-right configuration.



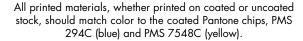
Don't rearrange the elements within the logotype.

# Drexel University Graphic Identity Program Official Colors

Drexel University's official colors are Pantone 294C (blue) and Pantone 7548C (yellow). All printed materials, whether printed on coated or uncoated stock, should **match color to the coated Pantone chips**. The Pantone Matching System, or PMS, is the definitive international reference for selecting, specifying, matching and controlling ink colors. It is strongly recommended that drawdowns be requested with each print job to ensure that the PMS colors are accurate. The correct and consistent use of Drexel University's official colors helps reinforce the university's identity.



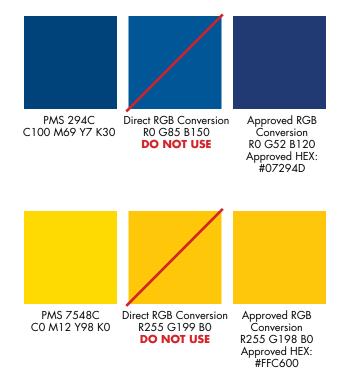
PMS 294C PMS 7548C



### Drexel University Graphic Identity Program

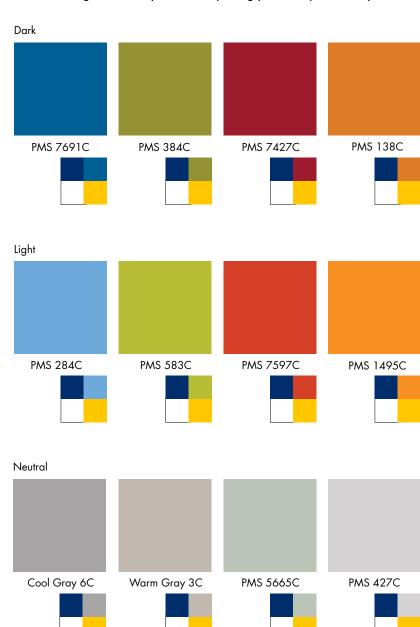
### Official Colors Translations and Web Colors

Do not use the computer generated RGB or HEX conversions. Use the approved conversions listed below.



## Drexel University Graphic Identity Program Complementary Colors

The following colors may be used sparingly as complementary colors.



### **Approved Color Combinations**

The examples shown are the approved color combinations for Drexel logotypes. As a standard, Pantone 294C and Pantone 7548C (including the approved CMYK and RGB conversions, see page 12) should be used.







# White background

When the logotype appears on white, it may appear in blue or black. Yellow is also permitted, but not preferred.





### Blue background

When the logotype appears on a blue background, it can appear in yellow or reverse to white.





### Yellow background

When the logotype appears on a yellow background, it can appear in blue or reverse to white.





#### Black or dark background

When the logotype appears on a black or dark color, it can appear in yellow or reverse to white.



### **Approved One-Color Combinations**

In limited applications in which printing restrictions do not permit twocolor usage, a black and white or one-color blue combination can be used. One-color combinations should never be used on the web.







### White background

When the logotype appears on white, it may appear in blue or black. Yellow is also permitted, but not preferred.





### Dark background

When the logotype appears on a black or dark field, it reverses to white.





Do not apply an unapproved color to the Drexel signature.





#### Incorrect Usage

Do not apply grayscale to the logotype.

# **Approved Color Combinations**

The examples shown are the approved color combinations for Drexel logotypes. As a standard, Pantone 294C and Pantone 7548C (including the approved CMYK and RGB conversions, see page 12) should be used.







### White background

When the logotype appears on white, it may appear in blue or black. Yellow is also permitted, but not preferred.









### Blue background

When the logotype appears on a blue background, it can appear in yellow or reverse to white.

### Yellow background

When the logotype appears on a yellow background, it can appear in blue or reverse to white.

# **Approved One-Color Combinations**

In limited applications where printing restrictions do not permit twocolor usage, a black and white or one-color blue combination can be used. One-color combinations should never be used on the web.







### White background

When the logotype appears on white, it may appear in blue or black. Yellow is also permitted, but not preferred.





#### Dark background

When the logotype appears on a black or dark field, it reverses to white.



#### Incorrect Usage

Do not apply an unapproved color to the Drexel signature.

### **Primary Sans Serif Typeface**

Drexel University's official serif typeface is Miller. Miller Display is used for primary identity situations, while Miller Text is used for text. This font offers a wide range of weights, allowing for small and digital use without degradation, and expresses the classic, academic and collegiate qualities of the Drexel University brand. Correct and consistent use of these official typefaces helps reinforce the university's identity.

Visit **drexel.edu/identity** for information on purchasing Miller Display and Miller Text.

Display Light

Miller Display Light Italic

Miller Display Roman

Miller Display Italic

Miller Display Semibold

Miller Display Semibold Italic

Miller Display Bold

Text Miller Text

Miller Text Italic

**Miller Text Bold** 

Miller Text Bold Italic

Drexel University's official sans serif typeface is Futura. Futura offers a wide range of weights, allowing for small and digital use without degradation, and expresses the classic, academic and collegiate qualities of the Drexel University brand. Correct and consistent use of these official typefaces helps reinforce the university's identity.

Visit drexel.edu/identity for information on purchasing Futura.

Regular Futura Std Light

Futura Std Light Oblique

Futura Std Book

Futura Std Book Oblique

Futura Std Medium

Futura Std Medium Oblique

**Futura Std Bold** 

Futura Std Bold Oblique

**Futura Std Extra Bold** 

Futura Std Extra Bold Oblique

Condensed Futura Std Light Condensed

Futura Std Light Condensed Oblique

**Futura Std Medium Condensed** 

Futura Std Medium Condensed Oblique

**Futura Std Bold Condensed** 

Futura Std Bold Condensed Oblique

**Futura Std Extra Bold Condensed** 

Futura Std Extra Bold Condensed Oblique

# **Recommended Primary Serif Text**

Miller Text is suggested for long blocks of copy in print materials such as brochures, newsletters, etc., as well as official correspondence. Miller Text Bold can be used sparingly, to highlight short passages.

Miller Text Size: 9.5pt Leading: 11.5pt Founded in 1891 in Philadelphia, Drexel is a topranked, comprehensive university recognized for its focus on experiential learning through co-operative education, its commitment to cutting-edge academic technology and its growing enterprise of use-inspired research. With more than 23,500 students, Drexel is the nation's 14th largest private university and ranked in the top 100 among national universities by *U.S. News & World Report*.

Drexel offers a variety of educational and employment opportunities to students through study and internship programs in Europe, Asia, and Latin America, and the co-operative education ("co-op") program. The only mandatory co-op in Pennsylvania and one of three in the United States, Drexel's program is among the nation's oldest, largest, and most respected.

Miller Text Bold Size: 9.5pt Leading: 11.5pt Founded in 1891 in Philadelphia, Drexel is a topranked, comprehensive university recognized for its focus on experiential learning through co-operative education, its commitment to cutting-edge academic technology and its growing enterprise of use-inspired research. With more than 23,500 students, Drexel is the nation's 14th largest private university and ranked in the top 100 among national universities by U.S. News & World Report.

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### **Recommended Primary Sans Serif Text**

Futura Book is suggested for long blocks of copy and official correspondence. Futura Bold can be used sparingly, to highlight short passages.

Futura Book Size: 9.5pt Leading: 11.5pt

Founded in 1891 in Philadelphia, Drexel is a top-ranked, comprehensive university recognized for its focus on experiential learning through co-operative education, its commitment to cutting-edge academic technology and its growing enterprise of use-inspired research. With more than 23,500 students, Drexel is the nation's 14th largest private university and ranked in the top 100 among national universities by U.S. News & World Report.

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Futura Bold Size: 9.5pt Leading: 11.5pt Founded in 1891 in Philadelphia, Drexel is a top-ranked, comprehensive university recognized for its focus on experiential learning through co-operative education, its commitment to cutting-edge academic technology and its growing enterprise of use-inspired research. With more than 23,500 students, Drexel is the nation's 14th largest private university and ranked in the top 100 among national universities by U.S. News & World Report.

Drexel offers a variety of educational and employment opportunities to students through study and internship programs in Europe, Asia, and Latin America, and the co-operative education ("co-op") program. The only mandatory co-op in Pennsylvania and one of three in the United States, Drexel's program is among the nation's oldest, largest, and most respected.

# **Alternative Typefaces**

Arial, Akzidenz Grotesk, and Univers are alternate sans serif typefaces, and Times New Roman is an alternate serif typeface that may be used in unofficial applications such as email, letterhead copy, documents, PowerPoint presentations, etc. These should only be used when the primary typefaces are unavailable.

Sans Serif Arial

Arial Italic

Arial Bold

Arial Bold Italic

Akzidenz Grotesk Roman
Akzidenz Grotesk Bold
Akzidenz Grotesk Black

Univers 55 Roman
Univers 55 Oblique
Univers 65 Bold
Univers 65 Bold Oblique

Times New Roman

Times New Roman Italic

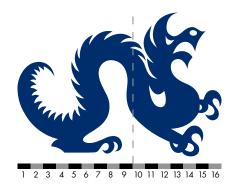
Times New Roman Bold

Times New Roman Bold Italic

The applications shown in this section include inspirational examples of how to use the various elements of the Drexel University graphic identity system on print and web platforms as well as other mediums.

# **Applications Cropped Dragon Icon**

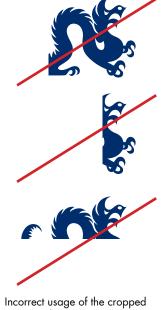
The dragon icon may be cropped vertically, provided specific rules are followed. Horizontal cropping is not permitted.



When cropping the dragon, only crop it vertically, and at the 9/16th mark so that none of the loop is shown.



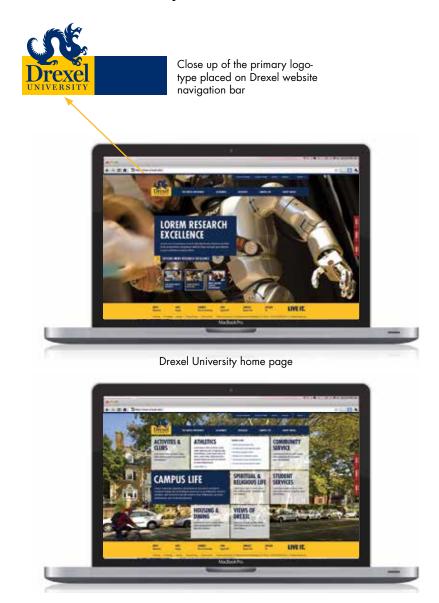
Example of the preferred crop of the dragon icon.



dragon icon.

# Applications Web Logotype Positioning

For complete guidelines and examples of recommended web applications, visit drexel.edu/identity.



Campus Life home page

Applications Web Colors Applications Web Typefaces

### **Primary Colors**



#07294D R:7 G:41 B:77 headers, backgrounds, content containers

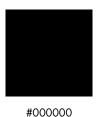
#FFC600 R:255 G:198 B:0 footer, call to action, arrows, on state

### HTML/System Text/Links



#07294D R:7 G:41 B:77 body copy landing pages

#006699 R:0 G:102 B:153 body links



R:0 G:0 B:0 body copy detail pages



#333333 R:51 G:51 B:51 Sub footer

Rules & Pipes



#E1E1E0 R:217 G:217 B:217 sub navigation divider, vertical

rail pipe

Fly Out Tabs

#9E0B0F R:7 G:41 B:77

System Fonts

Arial

**Arial Bold** 

Arial Italic

Arial Bold Italic

Georgia

Georgia Bold

Georgia Italic

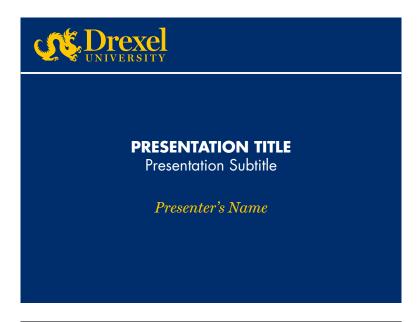
Georgia Bold Italic

Display Fonts

Futura Medium Condensed

**Futura Bold Condensed** 

Below are examples of the approved PowerPoint template designs for administrative units. Each template is anchored by a blue branding bar, containing the approved logotype.





SECTION TITLE | 2

#### **HEADLINE**

General descriptor copy to further explain context General descriptor copy to further explain context General descriptor copy to further explain context

#### HEADLINE

General descriptor copy to further explain context General descriptor copy to further explain context General descriptor copy to further explain context

#### HEADLINE

General descriptor copy to further explain context General descriptor copy to further explain context General descriptor copy to further explain context Below is an example of the approved email signature for Drexel University administrative units. The type spec is Arial, bold, 10 point, and Times New Roman, italic and roman, 10 point. Highlighted elements of these signatures should be set in Arial, bold and blue, while the rest of the signature should be set in Times New Roman, black. The title is Times New Roman italic, black. Added icons, images, links, save the earth copy, etc. are not permitted.

#### Name

Title Department

### **Drexel University**

Address Line 1 Address Line 2 Philadelphia, PA 19104

Tel: 215.xxx.xxxx | Fax: 215.xxx.xxxx drexel.edu

The boxed logotypes consist of the university dragon icon and either the formal or informal wordmark in a centered configuration. The primary intended use of these logotypes is in social media applications.



Drexel signature in blue box



Drexel signature in yellow box



Informal Drexel signature in blue box



Informal Drexel signature in yellow box



Drexel Medicine signature in blue box



Drexel Medicine signature in yellow box

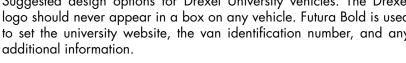
Below is an example of the approved Drexel University logotype for use in social media, such as Facebook and Twitter.



Formal, informal and Drexel Medicine logotype in blue box used for social media profile pictures

Applications **Vehicles** Applications **T-shirts** 

Suggested design options for Drexel University vehicles. The Drexel logo should never appear in a box on any vehicle. Futura Bold is used to set the university website, the van identification number, and any additional information.









Suggested design options for Drexel University t-shirts.

Applications **Hats**Applications **Mugs** 

Suggested design options for Drexel University hats.











Applications Mousepad

Applications Water Bottle

Suggested design options for Drexel University mousepads.

Suggested design options for Drexel University water bottles.





Suggested design options for Drexel University flash drives and pens.





The Drexel University Graphic Identity Program has been designed to allow all academic units and administrative offices—with their various departments, programs, institutes and centers—the flexibility to represent themselves in unique and compelling ways. In this identity system, the university is always represented with the Drexel University wordmark. The academic unit is represented prominently with either the donor's name or the discipline name for unnamed units. In most cases, the specific departments, programs, institutes, centers and offices are to be represented by a descriptor line set just below the university monogram and academic unit descriptor.

**Primary logotypes** are to be used more frequently than the formal and informal logotypes for print and should always be used for web applications.

**Formal logotypes** are only to be used in rare exceptions for formal events and occasions when a donor's full name must be used, such as on private invitations.

**Informal logotypes** are to be used less often than the primary logotypes, and may be used on merchandise and apparel. They should not be used on the web.

## Academic Unit and Administrative Logotypes Style Examples

The academic unit or administrative logotype consists of the dragon icon, the university wordmark and the academic unit or administrative descriptor. Combined in a precise manner, these elements create distinct logotypes for Drexel University's academic units and administration. Do not alter or attempt to recreate these elements in any way. Always use approved artwork.



School, college, or office descriptor below.



School, college, or office descriptor above.



No school, college, or office descriptor.

### Academic Unit and Administrative Logotypes **Style Examples**

The academic unit and administrative logotype consisting of the dragon icon, the university wordmark and the academic unit or administrative descriptor can also include the department in italic. Combined in a precise manner, these elements create distinct logotypes for Drexel University's academic units and administration. Do not alter or attempt to recreate these elements in any way. Always use approved artwork.



School, college, or office descriptor below.



School, college, or office descriptor above.



No school, college, or office descriptor.

The LIVE IT tagline can be used with an academic unit or administrative logotype but it has to be separated from the lockup. Only the primary Drexel University signature is permitted to use the LIVE IT tagline in its lockup. The LIVE IT tagline is the only approved tagline. Individual college and school taglines or slogans are no longer permitted.



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DREXEL UNIVERSITY • PHILADELPHIA, PENNSYLVANIA • DREXEL.EDU



The legibility and distinction of the university logotypes is very important. To ensure that the logotype is highly visible, always separate it from its surroundings. The area of isolation, or minimum required clear space, surrounding all horizontal logotypes should be one half the logotype's height on all sides as shown below. Do not allow any other graphic elements to penetrate this area of isolation. In addition, the elements of the Drexel University Graphic Identity Program should not be placed over a photograph or patterned background (see page 44-45 for approved color combinations).



The minimum required space around any horizontal logotype should be one half the logotype's height on all sides.

### **Approved Color Combinations**

The examples below illustrate the approved color combinations for Drexel University academic unit logotypes and administration.



#### White Background

When the logotype appears on a white background, the icon and university wordmark are blue, and the academic unit logotype is black.



#### **Blue Background**

When the logotype appears on a blue background, the icon and university wordmark are yellow, and the academic unit logotype is white.



# Yellow Background

When the logotype appears on a yellow background, the icon and university wordmark are blue, and the academic unit logotype reverses to white or appears black.



# **Approved One-Color Combinations**

The examples below illustrate the approved one-color combinations





for Drexel University academic unit logotypes and administration.



### White background

When the logotype appears on a white background, the primary configuration is a blue logotype. Black may be used when blue is not available, and yellow is permitted, but not preferred.



### Black or Dark Background

When the logotype appears on a black or dark background, the logotype is reversed to white.





#### Incorrect Usage

Do not apply the logotype in an unapproved color.





Primary



DREXEL UNIVERSITY

Biomedical Engineering, Science, and Health Systems

Three-line



School of Biomedical Engineering, Science, and Health Systems

Formal



Primary



Primary



Primary



Informal



Formal



Primary



Primary



Two-line



Primary



Formal



Primary



Primary



Primary



Two-line



Formal



Primary



Primary



The following pages are a sampling of logotypes. Please contact the Office of University Communications (**ucomm@drexel.edu**) to request a logotype for a specific office or department.

Primary



Primary



Primary



Informal



Primary



Informal



Primary

DREXEL UNIVERSITY
Office of
Institutional
Advancement

Informal



Primary



Primary



Informal



Primary



Informal



Primary



Informal



Primary



Informal



Primary



Informal



Primary







Informal



Primary



Informal



Primary



Primary



Informal



Primary



Informal



Primary



Informal



Primary



Informal



Primary



### **Institutes and Other Entities**

Formal



Primary



Primary



Three-line



Formal



Primary



Formal



Primary



Primary



Primary



Primary



**Affiliate** 



# **Drexel Medicine Signature**

**Academy of Natural Sciences** 

Primary

THE ACADEMY
OF NATURAL SCIENCES

of DREXEL UNIVERSITY

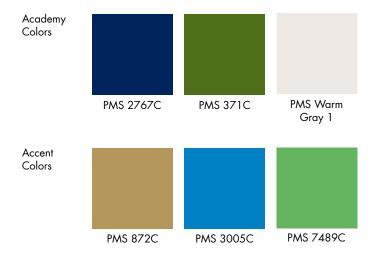
Informal



Horizontal

THE ACADEMY OF NATURAL SCIENCES

of DREXEL UNIVERSITY



The Drexel Medicine wordmark is a primary identifier for the clinical practices of the College of Medicine. It should be used in most applications and expressions of the identity, as a stand-alone graphic element or in conjunction with the dragon icon. Do not alter or attempt to recreate these elements in any way. Always use approved artwork.

Vertical Signature



Horizontal Signature



Wordmark



Drexel
MEDICINE
0.5"

Minimum usage is
0.5 inch wide.



















































# Academic Unit and Administrative Logotypes Incorrect Usage



Don't vertically scale the logotype.



Don't add any outlines, strokes, or dropshadows to the logotype.



Don't horizontally scale the logotype.



Don't center the type in the academic logotype.



Don't use the wordmark separate from the icon.



Don't align the logotype in flush-right configuration.



Don't reproduce the logotype in unapproved color combinations.



Don't align the logotype in flush-left configuration.



Don't rearrange elements in the academic logotype.



Don't reproduce the logotype in an unapproved color.



Don't create additional art for use around the logotype.



Don't outline the logotype.

# Academic Unit and Administrative Applications **Overview**

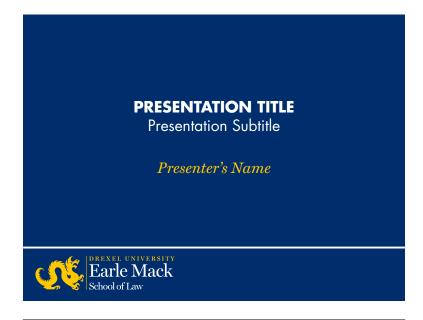
The applications shown in this section include inspirational examples of how to use the various elements of the Drexel University academic unit and administrative graphic identity system on print and web platforms as well as other mediums.

# **Web Logotype Positioning**



## **PowerPoint Templates**

Below are examples of the approved PowerPoint template designs for academic units and administration. Each template is anchored by a blue branding bar, containing the approved logotype.



#### **HEADLINE**

General descriptor copy to further explain context General descriptor copy to further explain context General descriptor copy to further explain context

#### **HEADLINE**

General descriptor copy to further explain context General descriptor copy to further explain context General descriptor copy to further explain context

#### **HEADLINE**

General descriptor copy to further explain context General descriptor copy to further explain context General descriptor copy to further explain context



SECTION TITLE | :

Below is an example of the approved email signature for Drexel University academic units. The type spec is Arial, bold, 10 point, and Times New Roman, italic and roman, 10 point. Highlighted elements of these signatures should be set in Arial bold and blue, while the rest of the signature should be set in Times New Roman, black. The title and department are Times New Roman italic, black. Added icons, images, links, save the earth copy, etc. are not permitted.

### Name

Title Department

Earle Mack School of Law

### **Drexel University**

Address Line 1 Address Line 2 Philadelphia, PA 19104

Tel: 215.xxx.xxxx | Fax: 215.xxx.xxxx

drexel.edu/law

Below is an example of the approved Drexel University logotype and dragon icon for use in social media, such as Facebook and Twitter.



### **Embroidered Apparel**

Embroidered apparel logos have been created to meet the restrictions of embroidery machines. The minimum size of the clinical practice or department should never be below 1/4" height. These should not be used for college and school logos, but restricted to the clinical practices and departmental uniforms. To obtain a logotype for embroidery, visit drexel.edu/identity.







Scaled to 80%



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Academic Unit and Administrative Applications **Hats** 

Suggested design options for Drexel University hats.

Suggested design options for Drexel University t-shirts.







Academic Unit and Administrative Applications Mousepad

Suggested design options for Drexel University mousepads.

Suggested design options for Drexel University mugs.









Suggested design options for Drexel University water bottles.

Suggested design options for Drexel University academic unit flash drives and pens.





The applications shown in this section include approved designs for Drexel University stationery.

All Drexel University colleges, schools, institutes, centers, departments, and offices should use letterhead, envelopes, business cards, and other related materials in the style shown on the following pages.

No other logos or marks are permitted other than the approved Drexel University or academic unit logotypes.

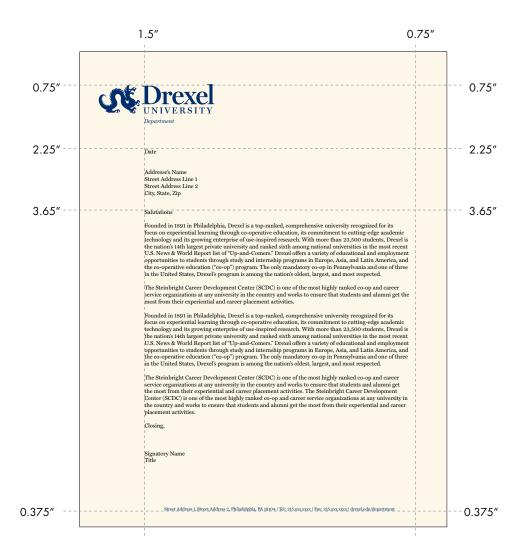
For questions about stationery orders, please contact Drexel Printing and Mailing Services by visiting **drexel.edu/printing**.

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The university letterhead, which contains the primary logotype, is used for all administrative units.



One-color university letterhead shown at 45% actual size Actual size of letterhead is 8.5 x 11 inches.



One-color non-personalized university department letterhead shown at 45% actual size. Actual size of letterhead is  $8.5 \times 11$  inches.

The departmental URL is permitted in the contact information.



One-color personalized university letterhead shown at 45% actual size Actual size of letterhead is 8.5 x 11 inches.

The departmental URL and personal email is permitted in the contact information.

Header



**Department** 

The department or office is set in 9.5pt Miller Text Italic, .125" below the Drexel University signature.

Name/Title

Name

Title

The name on personalized stationery is set at 7.5pt Miller Text Bold, and the title is set at 7.5pt Miller Text Italic with 10pt leading.

Date, Addressee, and Body Copy Date

Addresse's Name Street Address Line 1 Street Address Line 2 City, State, Zip

The date, address and body copy are set at 9.5pt

Miller Text with 11.5pt leading.

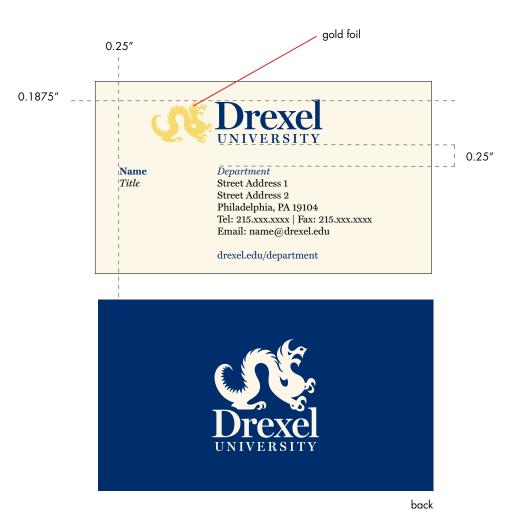
Street Address 1, Street Address 2, Philadelphia, PA 19104 | Tel: 215.xxx.xxxx | Fax: 215.xxx.xxxx drexel.edu/department |name@drexel.edu

Contact Information

The contact information is set centered at 7.5pt Miller

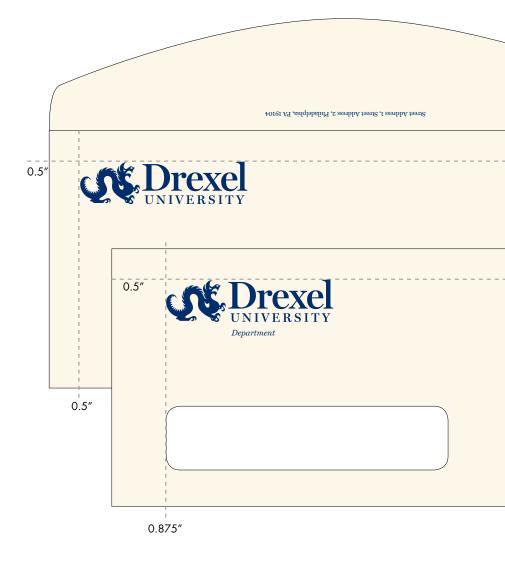
Text with 10pt leading.

Only the Drexel University logotype is permitted on the back of the card.



Drexel University business card. Shown at actual size (3.5 x 2 inches).

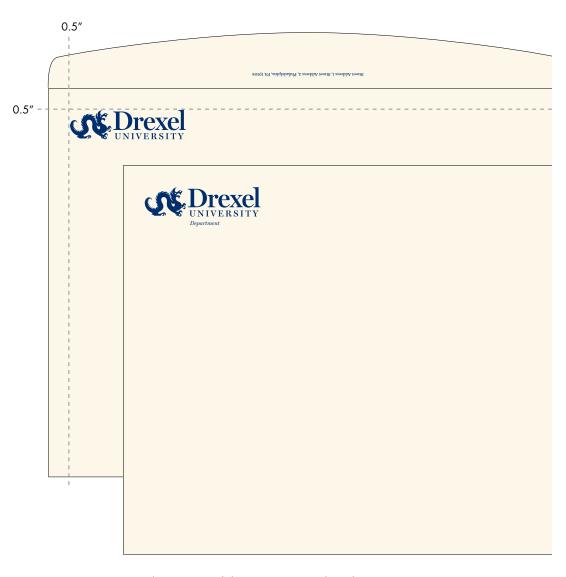
Type is set at 7.5pt Miller Text with 9pt leading, using Bold, Italic, and Roman.



One-color university and personalized #10 non-window (top) and window (bottom) envelope shown at 65% actual size. Actual size of #10 envelope is  $9.5 \times 4.125$  inches.

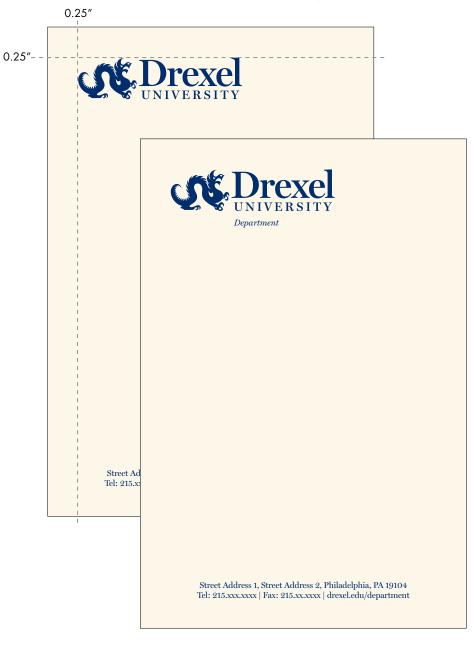
Drexel signature is aligned on front in upper left corner with the department set in 9.5pt Miller Text Italic, and the return address is located on a single line on the back flap set in 7.5pt Miller Text Roman.

Suggested design for oversized envelopes.



Drexel University and department oversized envelopes. Shown at 45% actual size. Actual size is 12 x 9 inches.

Drexel signature is aligned on front in upper left corner with the department set in 9.5pt Miller Text Italic, and the return address is located on a single line on the back flap set in 7.5pt Miller Text Roman.



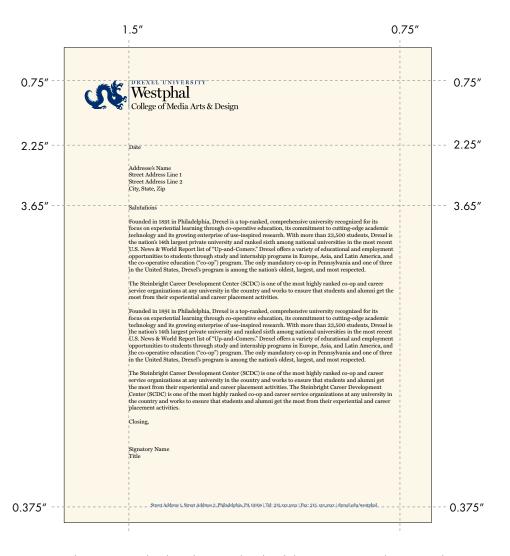
Drexel University and department notepad. Shown at 85% actual size. Actual size is 4 x 6 inches.

The department and contact information are set at 7.5 Miller Text Italic and Roman, respectively.

### Stationery Academic Unit Letterhead

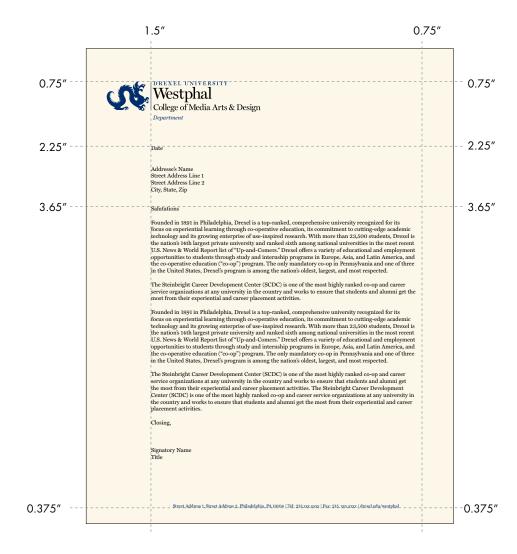
Stationery Academic Unit Department Letterhead

The academic unit letterhead, which contains the primary logotype, is used for academic units.



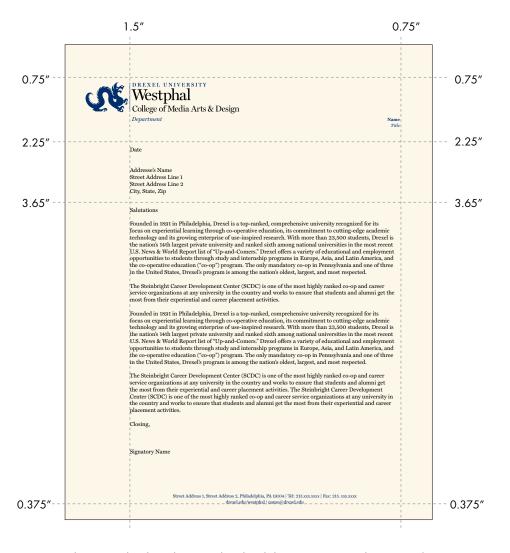
Two-color non-personalized academic unit letterhead shown at 45% actual size. Actual size of letterhead is 8.5 x 11 inches.

The college or school URL is permitted in the contact information.



Two-color non-personalized academic unit departmental letterhead shown at 45% actual size. Actual size of letterhead is 8.5 x 11 inches.

The college or school URL is permitted in the contact information, but not the department URL.



Two-color personalized academic unit letterhead shown at 70% actual size. Actual size of letterhead is 8.5 x 11 inches.

The school or college URL and personal email is permitted in the contact information, but not the department URL.

Header



Department

The department or office is set in 9.5pt Miller Text Italic, .125" below the Drexel University signature.

Name/Title

Name

Title

The name on personalized stationery is set at 7.5pt Miller Text Bold, and the title is set at 7.5pt Miller Text Italic with 10pt leading.

Date, Addressee, and Body Copy

Date

Addresse's Name Street Address Line 1 Street Address Line 2 City, State, Zip

The date, address and body copy are set at 9.5pt Miller Text with 11.5pt leading.

Street Address 1, Street Address 2, Philadelphia, PA 19104 | Tel: 215.xxx.xxxx | Fax: 215.xxx.xxxx drexel.edu/westphal | name@drexel.edu

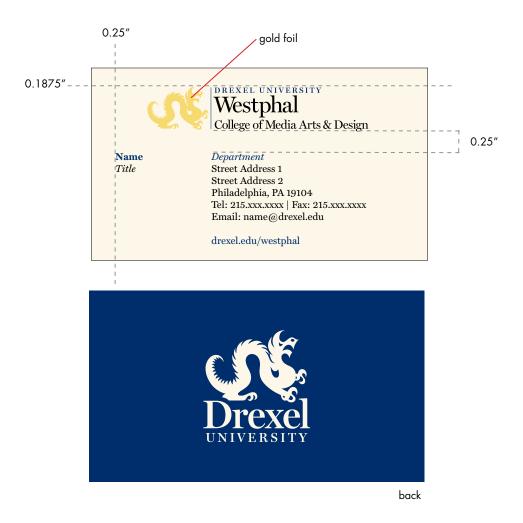
Contact

The contact information is set centered at 7.5pt Miller

Information Text with 10pt leading.

# **Stationery Academic Unit Business Cards**

Only the Drexel University logotype is permitted on the back of the card.



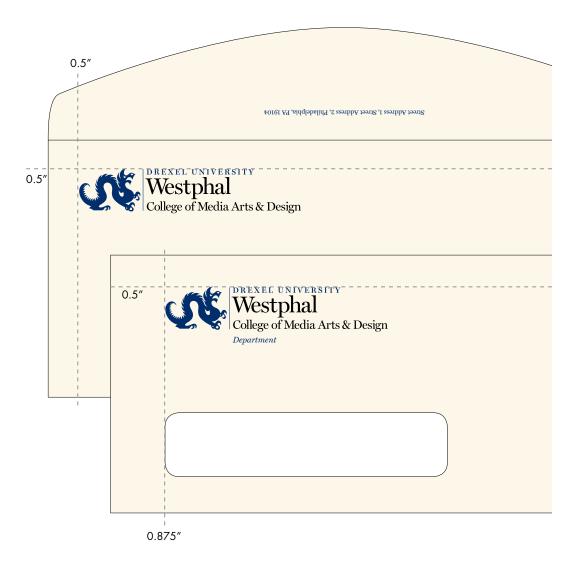
Drexel University academic unit business cards. Shown at actual size (3.5 x 2 inches).

Type is set at 7.5 Miller Text with 9pt leading, using Bold, Italic, and Roman.



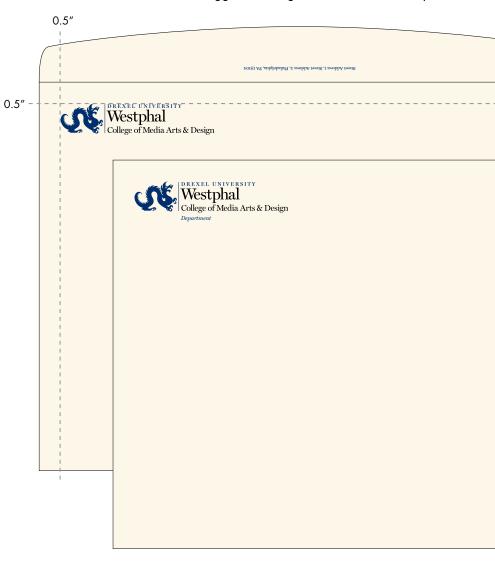
90

Suggested design for oversized envelopes.



Two-color academic unit and department #10 window and non-window envelope shown at 65% actual size. Actual size of #10 envelope is  $9.5\times4.125$  inches.

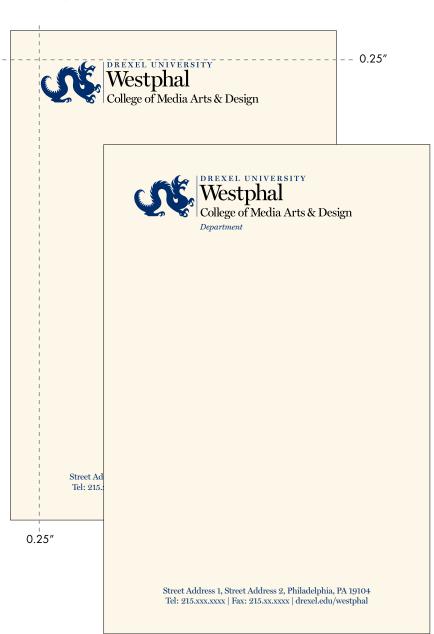
Primary logotype is aligned on front in upper left corner with the department set in 9.5pt Miller Text Italic, and the return address is located on a single line on the back flap set in 7.5pt Miller Text Roman.



Drexel University academic unit and department oversized envelopes. Shown at 45% actual size. Actual size is 12 x 9 inches.

Drexel signature is aligned on front in upper left corner with the department set in 9.5pt Miller Text Italic, and the return address is located on a single line on the back flap set in 7.5pt Miller Text Roman.

Stationery **Academic Unit Notepad**Athletics Identity **Logotypes** 



Academic unit and department notepad. Shown at 85% actual size. Actual size is 4 x 6 inches.

The department and contact information are set at 7.5 Miller Text Italic and Roman, respectively.











Secondary





Wordmarks

















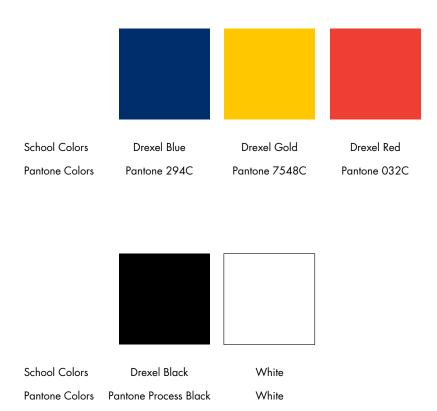








# Athletics Identity Official Colors





# Office of University Communications

3141 Chestnut Street Main Building, Suite 309 Philadelphia, PA 19104 ucomm@drexel.edu drexel.edu/identity